



CPS Quick Step Guide

Engage There It Is!

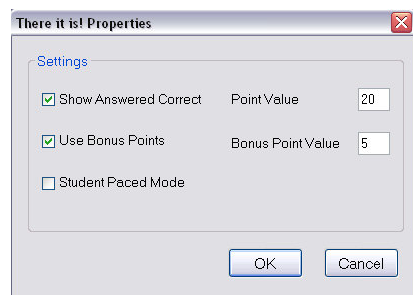
1. Click the **Engage>Team Activities** tab.



2. Click **Settings** in the There It Is! group. The There it is! Properties window appears.

3. *Optional:* Click in the checkbox to **select a setting**.

- **Show Answered Correct:** Shows if students answered correctly on each question.
- **Point Value:** Assign a point value for every correct answer.
- **Use Bonus Points:** Enables the bonus point feature. Bonus points are given to the student/team that answers the question correctly the fastest.
- **Bonus Point Value:** Assign a point value for the bonus point feature. To enable the bonus point feature, you must select the Use Bonus Points setting.
- **Student Paced Mode:** Allows students to answer all questions from a lesson consecutively without stopping between questions.



There It Is! Properties Window

4. Click **OK**.



5. Click **There It Is!**

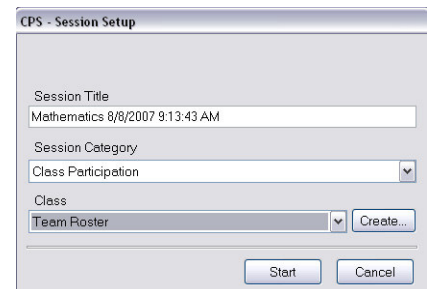
6. **Select the Lessons or Standards** tab and **click on the lesson or standard** you would like to engage as a There It Is! activity.



7. Click Engage in the Activity group. The Session Setup window appears.



8. Choose your **Team Roster** class.



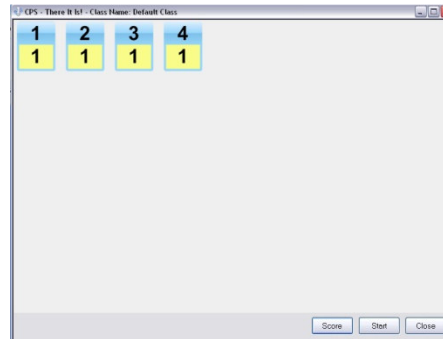
Session Setup Window





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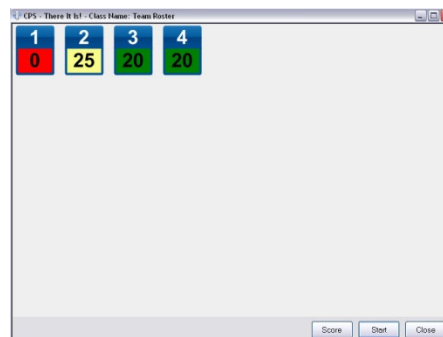
- Click **Start**. The There It Is! Delivery window appears, consisting of pad ID numbers (top section of each row) and a place for the question numbers to be displayed (bottom section of each row).



- Click **Start**. The window displays the pad ID numbers with different questions. As students/teams answer their question, their pad ID turns blue. They can change their response anytime before you end this question delivery.



- Click **End** when all teams/students have responded. The point values awarded to the teams/students for their responses are displayed on the bottom section of each row.

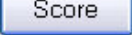




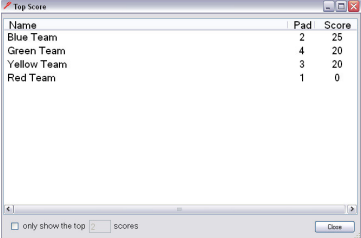
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For example, in this image:

- Pad 1 received 0 points for either not answering the question at all or answering incorrectly.
- Pad 2 received 25 points for answering their question correctly before any other team.
- Pads 3 and 4 both received 20 points for answering their questions correctly.

12. Click **Score** . The Top Score window appears showing the names of each person or team and their points.

Note: You can sort by clicking on any of the headings at the top of the Top Score window.



Name	Pad	Score
Blue Team	2	25
Green Team	4	20
Yellow Team	3	20
Red Team	1	0

Top Score Window

13. Click **Close** from the Top Score window. You return to the There It Is! Delivery window.
14. Click **Start** to go on to the next question. When the last question has been answered, the Start button is deactivated and the only option is to review the Score or Close the game. The Score is tallied for each participant.
15. Click **Close** from the There it is! Delivery window.
16. CPS asks if you would like to display the questions that were missed by the participants. **Click Yes or No.**
- If you click No, you return to the *Engage > Team Activities* tab.
 - If you click Yes, CPS displays the questions missed in the Content Delivery window. Students can respond but their answers are not saved or recorded as session data.

